

## Transfer Course Preapproval Form

(Print) Last Name	First Name	RU ID Number
Class of 20__	Major	Rutgers Email (print clearly)
Request to register for courses at _____		during the _____
Name of Institution		Semester/Year

For NJ Community colleges, check transferability/course equivalents at [njtransfer.org](http://njtransfer.org).  
For all other institutions, including Rutgers Newark/Camden, if course is approved, elective credit will be granted. To have a course approved with a specific Rutgers equivalent, send a course syllabus to [submitsyllabus@sebs.rutgers.edu](mailto:submitsyllabus@sebs.rutgers.edu) (for Math or Biology courses, see information below).

**Please read all notes before signing**

1. All prerequisites and/or placement must be completed for course(s) to transfer.
2. Credit will only be transferred for courses in which a grade of C (2.000) or better is earned
3. Grades earned at other institutions DO NOT transfer into the GPA.
4. No more than 12 of the last 42 credits for the degree can be transferred from outside Rutgers University.
5. No more than 13 credits may be earned in summer session across all institutions.
6. No more than 3 credits may be earned in winter session across all institutions.
7. For Math courses, complete the Transfer form at <https://math.rutgers.edu/academics/undergraduate/transfer-students>

**I have read and agree to the above policies and restrictions.**

Student's Signature	Date	Dean's Signature	Date
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Course Number and Title	Credits	Online	RU Equivalent Course	Dean's Approval
_____	_____	Y / N	_____	Y / N
_____	_____	Y / N	_____	Y / N
_____	_____	Y / N	_____	Y / N
_____	_____	Y / N	_____	Y / N

Send an official transcript to Rutgers from the institution upon completion. Transcripts may be sent electronically to [transcripts@admissions.rutgers.edu](mailto:transcripts@admissions.rutgers.edu). If hand delivered, transcript must be in its original sealed envelope. Call 848-932-3000 or email [recordsclerk@sebs.rutgers.edu](mailto:recordsclerk@sebs.rutgers.edu) to confirm receipt of transcript.

Office Use Only

Math: \_\_\_\_\_

Transfer Credit: \_\_\_\_\_